

Ratified

St Andrew's C E Primary School

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We believe that 'Everyone is different. Everyone is special. Everyone is our neighbour'. As Jesus taught us to love unconditionally, so we strive to nurture respect for all; to provide a rich and stimulating curriculum that considers the individual; and to care for the intellectual, social and spiritual well-being of our whole school community - encouraging positive engagement with the wider world, as affirmed through our school values and parable of the Good Samaritan.

Jesus said, "Love the Lord your God ..." and, "Love your neighbour as yourself." Luke 10:27

Our inclusive values and ethos shape everything we do. Our school policies give structure to the community we are building, where diversity is celebrated and where children of all faiths, and none, benefit from the very best start in education.

**Meeting of the Full Governing Body
held on Thursday 30th April at 7 pm at the school.**

Present:	Aarti Basnyat (AB)	Parent Governor
	James Carter (JC)	Co-opted Governor
	Emma Clanchy (EC)	Staff Governor
	Sarah Haden (SH)	Parent Governor
	Jo Holmes (JH)	Staff Governor, Head
	Kelly Holden-White (KH-W)	Co-opted Governor
	Emma Hopegood Jones (EJ)	Ex-officio Foundation Governor
	Elizabeth Hurrant (EH)	Foundation Governor – arrived at 7.10pm
	Omar Nawaz (ON)	Parent Governor
	Amanda Robertson (AR)	Parent Governor - Chair
Jennifer Strawbridge (JS)	Foundation Governor	

In attendance: Lucy Dickinson (**LD**) Clerk

The meeting was quorate throughout (11 Governors were present out of 13 in post).

		ACTION
1.& 2.	Welcome and Apologies for absence AR welcomed Governors to the meeting. Apologies were received and accepted from Michael Dent (MD - Co-opted Governor) and Chris Smowton (CS - LA Governor). The meeting started at 7.00pm.	
3.	Notified Business: none.	
4.	Pecuniary interests and Declarations: none declared for this agenda.	
5.	Minutes of the meeting held on 12th March 2026 AR went through the minutes of the meeting dated 12 March 2026, which were agreed as a true and accurate record of the meeting. AR marked the minutes as signed on Governor Hub. LD to send ratified version to Jessica Simmons for uploading to website. Governors asked: <i>Q. What are application numbers looking like for September?</i> <i>A. There have not been as many applications as in previous years, but some second-place applications have been given places and the Reception class will</i>	LD- done

Signed..... Dated.....

	<p><i>still be full for September. The recent decreasing trend in applications to all local schools following the opening of a new school in 2020 was noted. St Andrew's seems to be seeing an increase in pupils getting in from a wider catchment, some due to sibling places.</i></p> <p>(7.10 pm – EH arrived)</p>	
6.	<p>Matters arising not covered elsewhere on the agenda: it was confirmed that some money will be reimbursed for the future solar panel electricity export (especially over the summer holidays) in the form of a discount on future bills. The electricity will need to be switched off for a day, probably over May half-term, to further progress the operation of the heat pump. There have been no further issues with the fence between the school and the Co-op site.</p>	
7.	<p>Budget: EH fed back from the discussions at the FPP. The overall picture had improved with the deficit decreasing significantly to £4k (partly due to additional SEND funding which was not included in the original budget). The carry-forward will be £281,941 but there will be further expenditure to come out of the budget. FPP had approved the budget and recommended it to FGB. The committee has considered phased plans for spending over the next three years which were reported in item 9.</p> <p><i>Q. Was the plan to decrease the carry-forward to avoid money being clawed back?</i></p> <p><i>A. Yes, the plan is to allocate some of the money (around £94k) but to retain a buffer in case there are any urgent repairs required (noting the challenges of maintaining old buildings). It was also noted that money such as SEND funding is received somewhat randomly over the year and that this, along with unknowns such as staffing requirements, means that making a three-year plan is difficult.</i></p> <p><i>Q. Have there been any discussions about how the local Government reorganisations?</i></p> <p><i>A. There has not been any detail given about the likely impact on arrangements and funding for schools. The bursar does work through scenarios based on the available information. Governors discussed whether this should be included on the risk register.</i></p> <p><i>Q. What about the national changes to SEND funding (EHCPs etc)?</i></p> <p><i>A. Not enough detail is known at this point to consider this in the budget planning. The school has been told that the funding for the Enhanced Pathways project will continue for at least another two years, so development of this facility continues. Money for the current EHCPs is also expected to continue for the time being – with the numbers leaving being balanced by new ones being granted.</i></p> <p>Governors approved the budget – AR to sign off online.</p>	AR
8.	<p>Academy discussion: nothing further to discuss- work with the Headington Partnership continues.</p>	
9.	<p>Reports from committees and Governors with special responsibilities:</p> <p>9.1 Teaching Learning Inclusion – meeting on 7 May.</p> <p>9.2 Finance Personnel Premises (including H&S and Well-being) – draft minutes from 20 April had been circulated. The success of the Waitrose green tokens collection was noted. The astroturf quotes were discussed – with a very large difference in pricing: Maryanne to do more investigation regarding quality.</p> <p>JH explained the current situation with regards to teacher recruitment – three candidates were shortlisted for two positions, and two strong Early Career Teachers (ECTs) have been appointed with careful consideration given to the</p>	

Signed..... Dated.....

	<p>support which will be required. If there are no further resignations before the 31 May deadline, a full staffing plan is in place for September. There are also some retirements coming up – the staff concerned have been at the school for many years and will be a loss to the school. Handover arrangements are underway with some key roles (such as organisation of breakfast club and library).</p> <p><i>Q. Could Governors be involved in celebrating their time at the school in some way?</i></p> <p><i>A. It was agreed that this would be a lovely idea – various plans were discussed.</i></p> <p><i>Q. Is there an alumni network?</i></p> <p><i>A. JH said this was being discussed for both former staff and pupils. The Oxford Mail will be approached to do an article and photograph, and JH has approached a former Governor about having an event at one of the Colleges. The potential of including something at the Summer Fair and/or Leavers' service were mentioned.</i></p>	
10.	<p>Chair's items: MD has written a positive summary about the school in the form of an article about becoming a school governor which is going into the Parish Newsletter.</p>	
11.	<p>Head's items: a lockdown drill had been planned for today, but it was decided to change this as there were lots of visitors on site – this will be done at a later point.</p> <p><i>Q. A Governor asked why the school was not being consulted more regarding the SEND legislation changes given its status with the Enhanced Pathways facility?</i></p> <p><i>A. JH agreed and added that the SIAMs inspection was also expected but has not yet taken place. She does not feel that many changes will be required.</i></p>	
12.	<p>Governor matters: the parent vacancy and Co-opted vacancy were discussed – a possible parent Governor was mentioned, and EJ is going to check with the Church regarding the Co-opted position. Governors noted the need for someone with premises experience (e.g. architecture).</p>	
13.	<p>Governor training: KH-W had done Safeguarding training (21 April). The addition of DBS numbers from the school SCR to Governor Hub was discussed, as well as checking that all Governors are on the SCR.</p>	
14.	<p>Governor visits: EH had visited to get pupil voice about their views on the astroturf – report to be completed. SH had visited and did a walk around – report also to follow. KH-W is coming in on 18 May, and various Governors have offered support with monitoring the SATs. Governors discussed the situation for a child who will be unable to sit SATs due to illness/hospital visits. Timetable variations and inclusivity were also discussed.</p>	EH SH KH-W
15.	<p>Headington Partnership: not met since the last FGB meeting but work is ongoing.</p>	
16.	<p>Discussion: what decisions have been made which further the aims and vision of the school?</p> <p>Inclusion – including appropriate support for children with medical needs.</p> <p>Support of school and students for SATs.</p> <p>Responsible use of resources to ensure the best teaching and experiences for all children.</p>	
17.	<p>Review of items for next meeting (9 July 2026): Headteacher report, SEND report, Chair and Vice-Chair elections, parent survey outcomes. The timing of the surveys was discussed. JH had suggested that the October parents' evening might be a better date, but some Governors felt that this was too early in the year</p>	

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	for new families. EH suggested a prize draw to get more surveys filled out. The use of the newsletter, WhatsApp groups etc was mentioned, along with the need to ensure that responses are anonymous, the use of consistent questions to allow comparison over time and how to manage responses for parents who want to respond for multiple children.	
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The meeting finished at 8.15 pm