

Ratified

St Andrew's C E Primary School

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We believe that 'Everyone is different. Everyone is special'. As Jesus taught us to love unconditionally, so we strive to nurture respect for all; to provide a rich and stimulating curriculum that considers the individual; and to care for the intellectual, social and spiritual well-being of our whole school community - encouraging positive engagement with the wider world, as affirmed through our school values and parable of the Good Samaritan.

Jesus said, "Love the Lord your God ..." and, "Love your neighbour as yourself." Luke 10:27

Our inclusive values and ethos shape everything we do. Our school policies give structure to the community we are building, where diversity is celebrated and where children of all faiths, and none, benefit from the very best start in education.

**Meeting of the Full Governing Body
held on Thursday 10th July 2025 at 7 pm at the school.**

Present:	Aarti Basnyat (AB)	Parent Governor
	James Carter (JC)	Co-opted Governor
	Emma Clanchy (EC)	Staff Governor
	Anneka Fisher (AF)	Co-opted Governor
	Sarah Haden (SH)	Parent Governor, Chair
	Elizabeth Hurran (EH)	Foundation Governor
	Jo Holmes (JH)	Staff Governor, Head
	Bruce Huggett (BH)	Foundation Governor
	Omar Nawaz (ON)	Parent Governor
	Amanda Robertson (AR)	Parent Governor
	Chris Smowton (CS)	LA Governor

In attendance: Lucy Dickinson (**LD**) Clerk

The meeting was quorate (11 Governors were present out of 13 in post).

		ACTION
1.& 2.	Welcome and Apologies for absence SH welcomed Governors to the meeting. Apologies were received and accepted from Michael Dent (MD - Co-opted Governor) and Jennifer Strawbridge (JS : Foundation Governor). Georgina Montgomery has stepped down from the Governing Body. The meeting started at 7.00pm.	
3.	Notified Business: none.	
4.	Pecuniary interests and Declarations: none declared for this agenda.	
5.	Minutes of the meeting held on 1st May 2025 SH went through the minutes of the meeting dated 1 st May 2025, which were agreed as a true and accurate record of the meeting. SH signed and passed to JH for filing. LD to send ratified version to Jessica Simmons for uploading to website.	LD- done
6.	Matters arising not covered elsewhere on the agenda: none.	

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7.	<p>Headteacher's report: the report had been circulated via Governor Hub.</p> <p>JH gave a verbal update on the KS2 SATs outcomes which had been very close to predication. The school was well above the national average for Reading and Maths and at about national average for Writing. It was noted that the Writing outcomes (which are teacher assessed) are always significantly lower, but the school is confident in its assessment. SPAG results continue to be higher than Writing, Governors discussed the more structured approach to the SPAG assessment which might make practice easier.</p> <p>The PHSE curriculum has been further reviewed this year with Pupil and Parent Voice being gathered in order to take into account the school context. There will be some changes to the curriculum (long term plan) next year.</p> <p>Attendance has been reasonably good. There has been a fairly high amount of movement of children in and out of the school, especially in Years 1-3 – this is likely to be linked to parents moving for work, but it is positive that the spaces are being filled in year.</p> <p><i>Q. How many children will be in the specialist support class (enhanced pathway) with the new teacher in place?</i></p> <p><i>A. It is anticipated that around six children will attend but some may be part-time and in mainstream class for part of the week.</i></p> <p><i>Q. Will the provision be a continuation of what has been done this year?</i></p> <p><i>A. Yes, but with a dedicated room the group will be more restricted to one area but with play-based learning.</i></p> <p><i>Q. Are there any concerns around the year groups with higher absence (Years 3 and 5)?</i></p> <p><i>A. This is being closely monitored – some children did travel to visit family, but in Year 5 one child has had multiple hospital trips. Work was sent home or via the hospital school. In preparation for the child returning to school, staff undertook specialist medical support training (tracheotomy management). The parents have been very supportive, but this year group's attendance has been particularly affected by illness.</i></p>	
8.	<p>SEND report: the annual report had been circulated to Governors.</p> <p><i>Q. Is there anything we should be particularly aware of?</i></p> <p><i>A. Anecdotal evidence for the effectiveness of the additional support (the sensory room) was noted – the cost (£13k) was agreed to be worthwhile. Staff agree that they appreciate the availability of additional space as well as space and time for related PPA. Next year every class will have an available breakout for the TAs.</i></p> <p><i>Q. Has staff confidence increased in supporting SEND pupils?</i></p> <p><i>A. Yes, although there is still some anxiety around supporting children with high medical needs. The nurse-led session was very reassuring and JH also feels that support staff are very motivated.</i></p> <p><i>Q. Could you say more about WellCom?</i></p> <p><i>A. This has been a very well-received resource so far – it doesn't just assess need but also suggests how best to support particular children. The number of children achieving a Good Level of Development (GLD) has also gone up significantly.</i></p> <p>JH added that the school is currently using Integriss for data as well as its own tracking process for SEND pupils and non-core subjects but have been exploring</p>	

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	Insight which pulls together a lot more information. This will be run alongside BromCom for a year to see if both are needed.	
9.	<p>PE and sports premium report: the reports had been circulated (in the new DfE format) – there were some issues with online completion, and it was felt to be difficult to precisely breakdown spend.</p> <p><i>Q. Is there anything which caused you to stop and consider how funding is currently used?</i></p> <p><i>A. Yes – JH noted that external training for staff is not really used, and it is harder to cost training organised within the school team. However this approach is felt to have been successful. There has also been a limited amount of competitions with other schools, and these have tended to be with private schools who have their own transport.</i></p> <p><i>Q. Have you considered having one or two sports which are a key focus and considered to be the 'school sports' based on staff expertise and interest (such as running)?</i></p> <p><i>A. The issues around running (which was felt to be somewhat dominated by private schools) were discussed. In the past the school had done well with the Strictly Dancing competitions (but this staff member has now left). JH agreed that running and hockey might be possibilities and that this could help with engagement and focus.</i></p> <p>Governors approved the report for submission.</p>	JH
10.	Parental survey results: these had been discussed at TLIS and were reported in the minutes from 19 June – nothing further to add at this time.	
11.	Academy discussion: nothing to discuss at this time	
12.	<p>Reports from committees and Governors with special responsibilities:</p> <p>12.1 Teaching Learning Inclusion – 8 May and 19 June 2025. AF outlined the main areas covered including looking at the Equality policy and plan and handwriting policy. The committee had also looked at progress and attainment (not including actual SATs outcomes which were received after the meeting). The previous meeting (8 May) had included very detailed discussions about the SDP. Minutes from the March meeting to be uploaded to Governor Hub.</p> <p><i>Q. The SDP includes plans to increase oracy rather than just focusing on writing – how do staff feel about this?</i></p> <p><i>A. The response has been positive – staff recognise that oracy work will support pupils in several different areas including behaviour, language for writing and general communication.</i></p> <p>JH also noted that she had raised the issue of the pelican crossing with CS and OCC councillor Andrew Gantt.</p> <p>12.2 Finance Personnel Premises (including H&S and Well-being) – BH confirmed that the budget was submitted on time and reviewed by OCC. He updated Governors on the new Co-op site proposal received from Cantay. Cantay representatives had visited the school to understand issues with the boundary wall and the possibility of the new building overlooking the school. The developers had gone back to the architects who were now proposing obscured and non-opening windows. A structural surveyor has not yet visited. Governor discussed their agreed response to the new proposals – CS encouraged Governors to attend the Council Planning Committee decision meeting which is likely to take place in September (he also agreed to attend and to present on behalf of the school based on notes to be provided by BH). The options are to object or approve the plan, although objections can be limited to specific aspects.</p>	CS, BH

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	<p><i>Q. Do conditions need to relate to the plan, or can they also refer to the construction phase?</i></p> <p><i>A. They can cover both and could include future/ongoing concerns (e.g. to prevent subsequent changes to the building). SH also suggested that there should be a requirement for ongoing communication to consider any Safeguarding issues as well as financial compensation if the building period (likely to be during school holidays) prevented KidActiv from operating.</i></p> <p>12.3 Safeguarding subcommittee – also met in June and JC highlighted the discussions about the issues with the computer-based alert system proposed previously (which it was realised would not be effective if staff were away from their desks). The use of walkie talkies was proposed, subject to ensuring that the bandwidth did not pick up other local users. These would only be used at breaktimes or in emergencies. There had also been a follow up about the legal requirements for retention of photos of children – this will require a small change to the policy to come to FPP.</p> <p>12.4 Ethos group – not met since last FGB.</p>	
13.	Standing orders 2025-26: these were unchanged from last year and were agreed by Governors, signed by SH and handed to JH for filing.	JH
14.	Meeting dates for 2025-26: proposed dates for FGB and committee meetings had been circulated – one change was requested for FPP (from 27 to 20 April 2026). LD to update Governor Hub calendar and create meeting folders.	LD
15.	Chair's items: none, but SH who is stepping down as Chair (but remaining on the Governing Body) thanked everyone for their support during her tenure. The new Vicar will be joining the Governing Body after she starts in September.	
16.	Head's items: JH highlighted some discussions with Mary Wright and AF about mentoring of teachers and a more formal relationship with the teacher training department of Oxford Brookes University which is moving to Gypsy Lane from September.	
17.	Election of Chair and Vice-Chair for 2025-26: LD took the Chair for this item. AR had agreed to stand as Chair and AF to re-stand as Vice-Chair. They outlined their reasons for standing for these positions, relevant experience and thoughts about how to hand any conflicts (noting that the potential issues of having a parent as Chair had already been addressed by SH and AF 's responsibilities this year). Both candidates then left the room. Governor discussed the potential appointments and agreed that they were comfortable with the proposal. AR was elected as Chair and AF re-elected as Vice Chair. They returned to the meeting and AR took over the Chair for the remaining items. Governors thanked them both for standing and thanked SH for her additional work in the role.	
18.	Governor vacancies: GM has stepped down as Parent Governor so there is now one Parent Governor and one Co-opted Governor vacancy. JS has been reappointed as Foundation Governor by the Diocese. Governor vacancies to be considered along with skills and experience in the autumn term (when there may also be changes to the ex-officio Foundation Governor position if the new Vicar joins). (CS left at 8.30 pm)	
19.	Governor training: SH noted that she had recently done the SEND governor training and confirmed that she is happy to take on the SEND link governor role. There will need to be further changes to link Governor roles from September when AR will move to the TLIS committee – LD to circulate roles to the committee chairs for discussion at the next meetings.	LD

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	EH has recently done extensive Safeguarding training in another role. AR is now booked in for a Chairing course.	
20.	Governor visits: JC reported on a recent lunchtime visit which also included watching the Year 6 play rehearsal – report to be written. SH gave verbal feedback on the recent concert which had been both enjoyable and inclusive.	
21.	Headington Partnership: nothing to report.	
22.	Discussion: what decisions have been made which further the aims and vision of the school? Governors had thought carefully about the SDP for next year, especially SEND provision and inclusivity as well as PE participation.	
23.	Review of items for next meeting (10 July 2025): Governor roles, set priorities for the year (SDP) Governor / staff meeting, register of interests including online version, SDP / SEF, external professional support, challenge and validation, Budget Monitoring (month 3), Head Teacher Appraisal panel, dates, Pay statement for Head and teachers at 1 September, Review behaviour principles statement, review complaints policy, policy review schedule.	

The meeting finished at 8.40pm

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