

## Minutes for Tuesday 31<sup>st</sup> Jan

### SASA Planning Meeting

Start 20.00

Present: MW, JB, PT, KS, EC, GM

Apologies: AM, LH, ACh, RC, HR, KVZ, TB

#### 1. Events - Looking back

- Christmas events
  - JB has some figures, but as we haven't paid out for all of the supplies, they are not accurate. Total made was £714 (plus £352 which went to Save the Children)
  - We still need to deduct cost of food/drink from the above.
  - **Action:** MW to ask Jane to take the cost of wine/mince pies from the whole amount (inc. Save the Children).
  - There was lack of communication around where the money was going to at the church nativity.
  - It did seem a very hectic week but lots of people enjoyed the events.
  - The Y1-2 Santa event was better than the garden centre grottos! Next year push it back to 5-6pm – more mulled wine sales?
  - We need to know when the raffle will need to be called.
  
- Movie nights
  - R/Y1 – Small and gentle.
  - Y1-4 – Really busy, happy and “buzzy”.
  - Didn't have enough on the bar – we must make sure we have enough people to man the bar and clean up.
  - Y5-6 – Really great choice of film – please can we always stick to U films.
  - Y5-6 film was a bit late ending at 8, for some parents. Others commented that a post-6pm start time is much easier for working parents.
  - Could we offer something more healthy at events in future?
  - Ticket sales – people who can't get to the office found it tricky.
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#### 2. Events - Looking forward

Comedy night (Thursday 23 Feb) – Lead Rep Paul (**Action:** Paul find a shadow volunteer)

- Comedian is booked (£300 to be paid when invoiced)
- 7.30 start for drinks, comedy starts at 20.00.
- **Action:** Paul put together a team, at least 3 people on the bar.
- **Action:** Book Tina for afterwards.
- **Action:** Paul to buy wine etc from Booker, after checking SASA cupboard supplies
- **Action:** Eleanor Cameron to book license (Thank you!).

- Tickets can be purchased from the office £5.

Book Swap (World Book Day Thu 2<sup>nd</sup> March) – Lead Katie (**Action:** Find a shadow volunteer)

- No need for tickets, we'll encourage donation and make a limit of 3 books (to take).
- **Action:** Katie to organise class reps to speak to teachers so they have a box for donated books.

Parent to parent sale (Sunday 12 March) – Lead Georgina (**Action:** Find a shadow volunteer)

Georgina explained the rationale for having a jumble sale. Charge £10 per table and people can sell their things. Some people offered to give things to a "SASA stall". £5 per table (small table from Year 6) **Action:** Mary to measure up tables so we can be clear about the space being offered.

Easter vacation (first 2 weeks April) **Action:** Julie to check who is interested in running this.

- Treasure Map Trails offer themed treasure hunts in various cities. For Oxford they have *Radcliffe Square: under the sea* and *Oxford City: alien invasion*. At Christmas the deal they were offering was 30% commission on each map sold. <https://treasuremaptrails.com/>

Fun run (summer term?) **Action:** Julie to check in with Liz on dates etc.

### **3. Misc. funding requests**

Green Team: **£30 - agreed**

Coffee Machine: **£300** – Seems a big expense - could we get a donated machine instead? New Ground? **Action:** Georgina to ask them.

School Council Chicken costs: ongoing (until they can pay for themselves) – **agreed.**

Visualizers: **£150 - agreed**

### **4. School facilities**

Sports equipment – Paul has ordered basketballs and footballs (currently in Paul's car as no space in Andy's shed). Can we fund a shed?

**Action:** Mary to investigate cost of shed.

Do we need goals? Yes – we need two smaller. Small hockey sticks and basketball hoops. (Already agreed to in principle at previous meetings.)

**Action:** Paul to send Amazon link to Jane for goals.

**Action:** Mary to look into ESPO catalogue etc for sheds.

**Action:** Mary to buy games for the outdoor board games box.

- Safety barrier update
- Lighting – St. Leonard's alleyway update

Difficulties and progress were outlined **BUT** these are governor issues. Best approached through governors. They might come back to us for funding a light, if approved.

Outdoor party lights – volunteer needed to research and select. Would floodlights be a solution? Could be a problem for the neighbours?

**Action:** Mary to speak to Jane and Jo about this. Has it been discussed before?

- Playground refurbishment

This is also a governor issue. It will be a focus for next year (and will be budgeted for) and the school would appreciate support from SASA nearer the time.

## **5. Acting on suggestions from last meeting**

Survey (Rachael and Vanessa) – pending. Timing TBC - suggested from school – Summer 1 term (provided governors have done theirs in Spring 2)

Corporate sponsorship/advertising of local businesses – for discussion – **postponed** for another meeting.

Website – **postponed** to another meeting.

Plant sale – good idea, timing/planning to be discussed at another meeting

## **6. AOB**

- The demise of Amazon Smile 😞

We would encourage parents to look at Sainsburys/Argos fundraising scheme.

- Helen will be leaving at the end of this year. Can we recruit another vice chair? They could shadow soon ready to take over.
- **Action:** Helen and Julie to do an audit of the SASA cupboard.
- Date of next meeting – a Thursday, TBC

